

RPSC Online Examination

Instruction sheet

A. General Instructions:

1. Total number of questions and exam duration will be as per scheme and syllabus.
2. Each question carries 1 mark or higher as per scheme and syllabus.
3. Each question has four alternative responses. You will have to click on one radio button indicating the correct answer.
4. 1/3 part of the mark(s) of each question will be deducted for each wrong answer. (A wrong answer means an incorrect answer for any question. Leaving the relevant radio button of any question blank will not be considered as wrong answer.
5. **Mobile Phones or any other electronic gadget is strictly prohibited in the examination hall. Any candidate found with such an objectionable material with him/her will be strictly dealt as per the rules.**
6. You have to sit for the exam for entire exam duration. However if the exam time elapses the system will automatically submit your exam.
7. You will have to stay back for the full time as per exam duration even if you have completed the exam early.
8. You will not be allowed to resume the exam once submitted.
9. Do not close any window directly during the exam.

WARNING: If a candidate is found copying or if any unauthorized material is found in his/her possession, F.I.R. would be lodged against him/her in the Police Station and he/she would be liable to be prosecuted under Section 3 of the R.P.E. (Prevention of Unfair means) Act. 1992. Commission may also debar him/her permanently from all future examinations of the commission.

B. Instructions related to Online Examination-How to take the exam:

1. The clock has been set at server and countdown timer on the screen will display left out time to closure or starting time to end time from where you can monitor time you have to complete the exam.
2. Click one of the answer option buttons to select your answer.
3. To change an answer, simply click the desired option button.
4. Click on **REMOVE THIS ANSWER** button to deselect a chosen answer.
5. Click on **SAVE THIS ANSWER & SHOW NEXT or SAVE & NEXT** button to save the answer before moving to the next question. The next question will automatically be displayed.
6. Click on **MARK FOR REVISION & SHOW NEXT or MARK FOR REVIEW or REVIEW** to review your answer at later stage.
7. To see a given question in another language, click on the View in drop-down and select the desired language (if applicable).
8. Make sure you click on **SAVE THIS ANSWER & SHOW NEXT or SAVE & NEXT** button every time you want to save your answer.
9. To go to a question, click on the question number on the left side/right side of the screen.
10. The color coded diagram on the left side/right side of the screen shows the status of the questions for :
 1. You have not attempted question
 2. You have answered question
 3. You have not answered question
 4. You have marked the question
 5. You have selected option and marked the question.
11. All the answered questions (Saved or If you select any option of a particular question and click on **MARK FOR REVISION & SHOW NEXT or MARK FOR REVIEW or REVIEW** button) will be considered for calculating the final score.
12. **Do Not PRESS any keyboard key once the exam is started. This will LOCK your exam.**
13. **Do Not CLICK on the SUBMIT Button unless you have completed the exam. In case you click SUBMIT button, you will not be permitted to re-continue.**

C. Other Important Instructions

1. **Please ensure that you reach an hour before the scheduled time of exam.**
2. Candidate must see the presentation file for briefing about on line exam flow from RPSC web portal or link available on RPSC web portal.
3. Candidates must practice Mock test module from the website of RPSC. The mock contains some questions for some duration will be given to attempt these questions as mock trail.